

Delegates,

Since WestwoodMUNCVII is being run as an entirely crisis-based conference, it is crucial for newcomers to be familiar with the rules of procedure, as it does diverge from some of the more traditional general assembly procedures. Please see below for a quick rundown of most of the rules we will be following for the duration of the conference:

I. Overview:

Crisis committees are run differently from “normal” Model UN committees. Because they run at a very fast pace, each committee is run in a series of moderated caucus, designed to maintain a rapid flow of debate, helping delegates adjust to crisis updates and such. The rest of the committee follows normal parliamentary procedure with a few notable exceptions.

II. Format:

As previously stated, the format of debate differs slightly from a general assembly in a crisis simulation. There is no speakers list and therefore, the default method of debate is the moderated caucus. Chairs will require the first motion being a round robin so as to ascertain the positions of others in the committee. This will serve as a good jumping off point to see who delegates are most likely to work with and who is most likely to get in the way of achieving their goals. After that, delegates will be able to motion for the “traditional” (un)moderated caucuses, round robins, straw polls, voting procedure, etc. In order to make any of these motions, a delegate must be recognized by the chair after raising their placards. Points and motions may be made between speakers, though note

that right of replies are rarely granted and are only allowed when serious insult to national or personal integrity has occurred.

### III. Public Directives:

Delegates do not work to pass resolutions. Rather, they will pass a series of directives that are binding, take effect immediately and can potentially alter the course of events for the entire crisis simulation. A directive is a specific action that the committee wishes to take. Unlike resolutions, directives do not include preambulatory clauses; instead, delegates will directly state specific orders, similar to operative clauses, following the title and the sponsors and signatories list.

### IV. Personal Directives:

Additionally, individual members of the committee may pass personal directives depending on their particular position, potentially contributing to individual crisis arcs. These directives can range from allocating funds for renewable energy to carrying out assassinations. These actions do not need to be passed by the committee at large and their effectiveness is determined by their feasibility and the crisis staff. It is suggested that delegates refrain from sharing what personal directives they are planning as they should be used to achieve personal objectives that might not always align with the interests of the committee as a whole. These directives are sent to the crisis backroom, who determines whether or not the directive will change the course of committee.

### V. Communication:

Communication is an essential part of any crisis simulation, and is especially a vital tool when delegates are required to respond to crisis updates. At the beginning of the conference, delegates will be provided with a pen and a pad of paper. They may use the paper to write notes to each other, write up directives, or organize thoughts. Regarding note passing: delegates may pass notes to each other during committee while other members are speaking, but this privilege may be revoked by the chair should it distract from the debate. Specifics about note passing will be addressed at the beginning of the first committee session by the chair. Technology, like computers, is not allowed during debate.

#### VI. Conference Prep:

In order to prepare for this conference, it is *strongly* recommended that each delegate consolidate their thoughts and strategy by writing a position paper. Delegates that do not submit a paper by the deadline below will not be eligible for awards. Position papers should:

- Be 1-2 pages in length single spaced, 12 point font
- Describe your role's position and what they contribute to the issue
- Address specific questions from the Background Guide that are relevant to your role
- Outline your role's likely optimal resolution and steps you need to take to achieve it
- MLA or Chicago style citations along with a Works Cited or Bibliography

Please email your position paper to your chairs no later than *11:59 pm on Sunday, April 21st* so that they have adequate time to read them. To qualify for any awards you must submit a position paper by emailing it to your chairs. Once again, please feel free to email your chairs or crisis director with any questions you may have regarding conference policies or procedures.

Best,

WestwoodMUNCVII Staff